

Message

From: Chalfant, Mark [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=8C1D644333F94EA2AFF756BE6469E5AD-CHALFANT, MARK]
Sent: 4/14/2015 2:56:26 PM
To: Peterson, Cynthia [Peterson.Cynthia@epa.gov]; Parker, Robert [Parker.Robert@epa.gov]; Cirian, Mike [Cirian.Mike@epa.gov]; Wilder, Scott [Wilder.Scott@epa.gov]
Subject: RE: Clarification of communications roles and responsibilities

Thank you, Cynthia. --Mark

From: Peterson, Cynthia
Sent: Tuesday, April 14, 2015 8:46 AM
To: Parker, Robert; Cirian, Mike; Chalfant, Mark; Wilder, Scott
Subject: Clarification of communications roles and responsibilities

Good Morning, All.

At our last team meeting, we discussed updating the CFAC Communication Strategy and adding some clarification about roles and responsibilities related to communications. I'm in the process of revising the ComStrat, and I wanted to run some new language by all of you before I added it to the document. In some instances I guessed about how communications should be directed, so please edit as needed.

Because both the Site Assessment Program and the Remedial Program are involved with this Site, and both the Denver and the Montana Region 8 Offices are actively engaged, there are many opportunities for confusion when communicating within the Agency and with the community. To minimize internal and external miscommunication, the following guidelines apply:

- *Communications related to NPL listing – contact Rob Parker.*
- *Communications related to site cleanup activities, including reuse and redevelopment – contact Mike Cirian.*
- *Media inquiries – both Rob Parker and Mike Cirian have developed relationships with the media in the area. Media inquiries should be referred to them, Cynthia Peterson or Rich Mylott.*
- *Communications with federal elected officials – communication with Senator Tester's office can be handled by Rob Parker or Mike Cirian since they have an established relationship with his staff. For communications with other federal officials, contact Rebecca Russo.*
- *Communications with state officials – MDEQ may want to handle communications with state elected officials. Contact Cynthia Peterson.*
- *General communications about the Superfund Program or community involvement – contact Cynthia Peterson.*

Thanks!

Cynthia Peterson
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